



Inspiring children through excellence

GOVERNOR VACANCY: DO YOU HAVE THE SKILLS WE WANT?

Dear Parents and Carers,

At our last Ofsted inspection in March 2015, we were pleased to receive feedback from the inspectors for the Governing Board with comments such as:-

- Governance is good. Governors know the school well and provide constructive challenge.
- Governors are clearly ambitious for the school
- They know about the quality of teaching and how well pupils are achieving
- They oversee the management of leaders' performance closely.

The Governing Board's role, together with Mrs Hard and the rest of leadership team at the school, is to ensure that we continue to move the school forward to ensure the best education for every child; we have high aspirations for the kind of school we want to be and for all the pupils who attend our school.

From September 2017, at the end of multiple terms of office, one of our long standing Governors Mrs Alex Fox, will be taking a step back, so we will have a vacancy for a Co-opted Governor. A Co-opted Governor is selected by the other members of the Governing Board and not subject to any parent votes.

The purpose of this letter is to invite you to consider if you have the skills we need to compliment the makeup of the rest of the Governing Board.

We are looking for someone with skills in:

- Financial planning skills, linked to budget setting and monitoring financial performance.
- Ability to understand and assimilate data.
- Strategic planning skills and the ability to have an overview of performance of an organisation, would also be an additional asset, but are not essential.

You will also need the following personal skills:

- Confidence to ask questions which hold the school to account
- Strong interpersonal skills.
- The ability to listen to others opinions and contribute as part of a team.
- Willingness to learn and undertake training and development.
- Discretion and respect for absolute confidentiality.

Griffin Way,
Great Bookham,
Surrey KT23 4JJ

Tel: 01372 456774 email: info@dawnay.surrey.sch.uk
www.dawnay.surrey.sch.uk

The
Dawnay
School

We work as a team and recognise that no one can, or has to have, every skill. Your knowledge of the school and of governance will develop over your term of office; a term of office is usually for 4 years. We meet as a full Governing Board twice a term and our Personnel, Premises and Finance (PPF) committee (which the new governor would sit on), also meets once per term, the vast majority of meetings take place in the evening from 7pm and last approximately 2.5 hours.

As part of our monitoring duties, Governors should also visit the school for at least an hour, once a term, during the school day to meet with children and staff and see how the school is working. There is also an expectation for Governors to attend either in person or where possible, via webinars, any relevant training and maintain Governance CPD (Continuous Professional Development).

You will be aware from the press, the concerns that all schools have about reducing budgets and also the Government's desire that all schools become part of a Multi-Academy trust.

These factors mean that our roles as Governors have never been more crucial nor do they offer the potential to leave such a lasting legacy.

In short, if you have the skills we want and care about the type of education children get, please consider joining us.

There will be an in-school induction process and free Governor Induction training which you would be required to attend. Governors are also now required to have criminal records checks, which the school must arrange within 21 days of a new appointment.

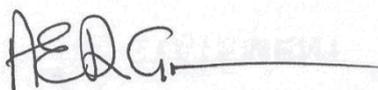
As you will have gathered being a Governor does require commitment; but it is also very rewarding, in fact the majority of our current Governors started as Parent Governors, but even though their children have moved on, they have stayed, as we know good governance leadership contribute to good and outstanding schools.

If you wish to be part of the team which sets the vision and direction for the school and ensures that there is a continual drive for improvement, then please do consider becoming a Co-opted Governor.

If you have the skills we are looking for and want to find out more, please contact me, Annette Di Giovanna, Chair of Governors: digiovanna@ntlworld.com

Have a great summer.

Yours sincerely,



Annette Di Giovanna
Chair of Governors,
The Dawnay School

Griffin Way,
Great Bookham,
Surrey KT23 4JJ

Tel: 01372 456774 email: info@dawnay.surrey.sch.uk
www.dawnay.surrey.sch.uk

The
Dawnay
School